

# Membership Application



**Application Date:** \_\_\_\_\_

## Company Information

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address (same as above ) or

Street Address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

## Incorporation Information

a) Nature of Company (i.e. society, corporation, sole proprietorship, etc)

\_\_\_\_\_

b) Province of Incorporation \_\_\_\_\_ Date of Incorporation \_\_\_\_\_

**Membership** (Please review the requirements for each membership type and check one)

### a) Full Membership

Full Membership shall be open to a publisher:

- which has its chief office of business in Alberta;
- of which, if a corporation or institution, the effective managerial, editorial, financial, strategic and operational control is in the hands of persons domiciled in Alberta, and which is at least 51% beneficially owned, directly or indirectly, by persons domiciled in Alberta;
- which publishes original Canadian books as a primary, and not an occasional or peripheral, part of its business function;
- which has available to readers not fewer than four original Canadian titles and an ongoing publishing programme of not less than one title per year, and which has been in operation for at least two years since the date of publication of its first title;
- which has no more than 25% of its books written by its principals, directors or employees;
- which subscribes to and is willing to work in pursuit of the objects of the Association; and
- which is a member of the Association of Canadian Publishers (ACP) or agrees to make an application to the ACP for membership.

Annual Membership fee: \$750.

## b) Supporting Membership

Supporting Membership shall be open to any person or organization:

- that is not eligible for Full Membership;
- that supports the objects of the Association, and;
- that applies for membership and is approved by the Board.

Annual membership fee: \$300

## Business Description

(Please provide a brief description of the primary nature of the business)

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**Company Information** Please provide information for company officers as per the nature of the business.

### 1) Partners      Chief Officers      Directors

1) Name \_\_\_\_\_ Position \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

2) Name \_\_\_\_\_ Position \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

3) Name \_\_\_\_\_ Position \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

4) Name \_\_\_\_\_ Position \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

4) Name \_\_\_\_\_ Position \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

#### **4) Non-Albertan Shareholders**

Are any shares of the company held actively, or on behalf of, or pledged to persons who are not Canadian citizens permanently residing in Alberta?

Yes                      No

If yes, please attach full details of the holdings of these individuals and/or corporations.

#### **5) Other Business Arrangements**

Are there any contracts, agreements, loans or financial arrangements between the firm and non-Albertan companies or persons who are not domiciled in Alberta, which have the actual or potential effect of limiting the independence or decision-making powers of its owners or managers?

Yes                      No

If yes, please attach full details including the location of ultimate decision-making power on such questions as sale of the firm, appointment of the top manager, entry into world markets, etc.

#### **6) Notification of Change of Ownership**

Are you willing to guarantee that, if ownership, direction or management of the firm passes out of clear and obvious control by Canadian citizens domiciled in Alberta, you will immediately notify the BPAA Executive Committee and resign your membership if so requested?

Yes                      No

#### **7) Affiliations**

Is your firm currently a member of any of the following associations?

Association of Canadian Publishers

Association of Canadian University Presses

Other Industry Associations (Please list) \_\_\_\_\_

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#### **8) Titles in Print**

Please complete the [Titles in Print form](#) for your company.

### 9) Titles authored by Principals, Directors, Employees or Partners

What percentage of the titles originated by your firm are authored by principals, directors, employees or partners in the firm?    24% or less                      25% or more

### 10) Publishing Programs

Please indicate:

The total number of book titles the company currently has in print, that were written by authors who are Canadian citizens or landed immigrants \_\_\_\_\_

The total number of original Canadian titles your company has published during the past two years. Year \_\_\_\_\_ # of Titles \_\_\_\_\_

Year \_\_\_\_\_ # of Titles \_\_\_\_\_

The percentage of total book sales derived from original titles written by Canadian authors or landed immigrants?

Year \_\_\_\_\_    0-25%                      25-50%                      50-75%                      75-100%

Year \_\_\_\_\_    0-25%                      25-50%                      50-75%                      75-100%

### Further Information

Please be advised that the BPAA Board may require further information in order to determine the eligibility of the applicant for membership. Such information may be requested directly by the Board or through an independent auditor.

I hereby attest to the completeness and accuracy of the information provided in this application form.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ , 20 \_\_\_\_

Name \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_

### RETURN COMPLETED APPLICATION FOR MEMBERSHIP TO:

Book Publishers Association of Alberta  
Second Floor, Percy Page Centre  
11759 Groat Road NW Edmonton, AB T5M 3K6